

GALLERY BOOKING TERMS AND CONDITIONS

Bookings are confirmed on receipt of the deposit payment.

Flyers, Ticket Links, Artist bios and Tags and Event Information should be forwarded to the venue 4 weeks before the event date, or at the earliest possible time.

Set up - Artists may start hanging and setting up from 2pm on the day of the event unless other arrangements have been agreed with the venue management.

Pack down - All artwork etc must be removed by 1pm on the day following the event, unless agreed with the management. The room must be left in a good and tidy condition, all nails removed and holes must be filled. Walls should be re-painted with brilliant white matt emulsion to cover any marks made during the booking.

Cancellations less than 3 weeks before the event will not be refunded.

All drinks consumed on the premises must be purchased at the bar. No Alcoholic or Soft drinks may be brought in to the premises. Without exception.

The Venue undertakes to provide a safe working environment. All those providing their own electrical equipment shall ensure that they hold the relevant safety documentation for the equipment they provide.

The Venue, Promotor and all Artists exhibiting on the premises agree to respect at all times the confidentiality of the business of all parties relating to this engagement and that he/she/they will not engage in any public pronouncements that may be detrimental to the reputation of the Venue, Venue Staff & Management, Promotor or Performers. Such 'public pronouncements' include, but are not limited to Instagram, Twitter, Facebook and all other such social media sites.

The Venue reserves the right to cancel events at any point, if it deems they are offensive, inappropriate or damaging to the business.